



Minutes

Mississauga Chapter Board Meeting

Wednesday, May 18, 2011
Canadian Coptic Center, Mississauga, ON
6:30 pm

Board Members Present

Khaled El-Rahi, P. Eng.
Colin Moore, P. Eng.
Jana Havard, P. Eng.
Art Kirnichansky, P. Eng.
Lisa MacCumber, P.Eng.
Galal Abdelmessih, P. Eng.
George Nimer, EIT
Brett Chmiel, EIT
Mirko Manojlovic, P. Eng.
Matthew Ng, P. Eng., Guest

Regrets:

Phil Maka, P. Eng.
Pappur Shankar, P. Eng.
Katherine Diep, EIT
Rishi Kumar, P. Eng.
Omar Al Shareeda, EIT
Amr Kaoud, EIT
Wafik El Sunbaty, P. Eng.

1. Call to Order

Khaled welcomed the Chapter Executive and guest Matthew Ng and called the meeting to order.

2. Agenda:

The agenda was reviewed.
Motion: To approve the agenda for the meeting as presented.
Moved by: Jana Havard
Seconded by: Art Kirnichansky
Motion passed.

3. Guest – Matthew Ng

Matthew informed the executive that each chapter would receive \$750 from TD Monnex if you advertise at events. No ads on the chapter website or banner ads are permitted.

Business cards are on order and would be available at the next executive meeting.



The mentorship program is growing and 11 more chapters are being added. Matthew suggested the chapter hold an outreach meeting.

PEO is also looking for names for the new head office building.

It was requested that the finance documents and other publications from the PEO AGM be reviewed and are available on the PEO website.

Business plans for each chapter are due on June 24, 2011 at 4:00 pm. There should be no increase from last year.

For the chapter assets, Matthew will collect all of the information on correspondence regarding all of the chapter assets. All of the executive are requested to forward any correspondence to Matthew. Matthew will need approval from PEO management to proceed. Jana has already cancelled a cheque. Galal suggested looking at character discipline. It was mentioned that lessons learned are in place. A discussion and motion at the next meeting for the actions with which to proceed will be discussed. Matthew is to be copied on all actions. Art stated that the transition was not handled well and the assets document would be cleaned up.

4. Approval of April 2011 Board Meeting Minutes

Motion: To approve the meeting minutes as amended.

Moved by: Art Kirnichansky

Seconded by: Colin Moore

Motion passed.

5. Chair's Briefing

Khaled discussed the canceling of the town hall meeting for the federal election. The GLP committee should start to work on a town hall meeting for the Provincial Election.

Business cards would be ready for the next meeting.

Assets were discussed earlier in the meeting. George mentioned that the bridge buster was very difficult to move around and we should try to get a new one.

6. Education Committee Report

George discussed his presentation at the elementary school. The presentation would be sent to Art for posting on the Chapter website. George would speak to Jeannette Chau at PEO head office to get some brochures to pass out at future education committee events.

The Canada Wide Science Fair was being held this week and Eric Ma, the director of the Canada Youth Program requested PEO to be present. Marshmallow and toothpick structures, bridges and potato cells were displayed, along with PEO banners. George and Amr attended.

7. Privacy

Matthew will give the privacy training CD to Mirko. It was mentioned that name, license number, work address and work information were public information and already available on the PEO directory.



8. Environment Committee Report

Lisa spoke on behalf of Pappur. The AECL Vice President was trying to speak in late June. A presentation with the Ministry of Environment was being held on June 14 at the Arbour Green Room, and Art would send an email blast.

9. EIT Committee Report

Galal discussed holding an event in early July with people from PEO and OSPE. The event would be to discuss what EITS wanted from PEO and OSPE. It would not be to discuss their career paths. The budget would be \$1000.

10. GLP Committee Report

The PEO Mississauga Chapter would like to congratulate all of the candidates that won in the federal election.

Lisa commented that politicians should be discouraged from discussing partisan politics at PEO events, but focus on how engineers can be more helpful.

A fall town hall meeting for the provincial election was discussed for the last week of August or the first week of September. Art and Pappur would come up with a budget and plan.

The GLP committee was waiting for a response from the Oakville chapter (Anita Cwynar) on having Tim Hudak speak.

11. Mentoring Committee Report

Khaled spoke on behalf of Rishi. There were 11 extra chapters slated for mentoring. Mississauga chapter currently has 40 mentees. There were 6 joint events and 5 individual sessions held. Art requested to post a mentoring note on the website.

12. Treasurers Report

Jana presented the report. The total in the chequing account was \$49152.78. We need a budget amount for PEO for the end of June. It was suggested that we allocate \$1500 for awards, \$4000 for the certificate ceremony, \$1700 for communications, \$2900 for education, \$3000 for the environment committee, \$2600 for the newsletter, \$2600 for the GLP committee to start, and budget \$20100 for the total budget.

Motion: To approve the treasurer's report as presented.

Motioned by: Mirko Manojlovic

Seconded: George Nimer

Motion passed.

13. Communication Committee

Art stated that he had email blasts for Lisa, Brett and Rishi to complete.

Art attended Chapter Manager training and social media for Facebook, Twitter and LinkedIn was approved. Content must be appropriate. A LinkedIn Group would be added.

The newsletter is due in mid June. Reports from the Science Fair, Certificate ceremony and environmental committee were needed. A paper newsletter was considered for December and would be discussed at the next meeting.



14. Certificate Ceremony

Brett stated that the ceremony was being held on May 31 at Credit Valley and starting at 6:45 pm. There were 65 people eligible and 32 people had registered. Mark Zimny from Promotion would speak, and it was requested that Hazel McCallion attend. Brett would be the MC. It was suggested that Eve Adams be contacted as well. Another suggestion was made to publish the names of those that had received their certificates.

15. WIE Committee

Lisa stated that she is holding a committee meeting next week to plan future events and is still trying to confirm speakers.

16. Other Business

Privacy - It was mentioned that we need to be careful with what is posted on the website to not violate any privacy laws.

Motion: To adjourn the meeting.

Moved by: Galal Abdelmessih

Seconded by: Jana Havard

Motion passed.