



## Minutes

### Mississauga Chapter Board Meeting

Friday September 23, 2011  
Muddy Duck, Mississauga, ON  
6:30 pm

#### Board Members Present

Khaled El-Rahi, P. Eng.  
Jana Havard, P. Eng.  
Art Kirnichansky, P. Eng.  
Lisa MacCumber, P.Eng.  
Brett Chmiel, P. Eng.  
Amr Kaoud, EIT  
Katherine Diep, EIT  
Pappur Shankar, P. Eng.  
Rishi Kumar, P. Eng.  
Wafik El Sunbaty, P. Eng.  
Galal Abdelmessih, P. Eng.  
Matthew Ng, P. Eng. PEO  
Manoj Choudry, P. Eng. PEO

#### Regrets:

George Nimer, EIT  
Omar Al Shareeda, EIT  
Colin Moore, P. Eng.  
Phil Maka, P. Eng.  
Mirko Manojlovic, P. Eng.

#### 1. Call to Order

Khaled welcomed the Chapter Executive and guests Matthew Ng and Manoj Choudry from PEO Head Office and called the meeting to order.

#### 2. Agenda

The agenda was reviewed.  
Motion: To approve the agenda for the meeting as presented.  
Moved by: Art Kirnichansky  
Seconded by: Galal Abdelmessih  
Motion passed.

#### 3. Approval of Meeting Minutes

Motion: To approve the June meeting minutes as amended.  
Moved by: Jana Havard  
Seconded by: Katherine Diep  
Motion passed.

#### 4. Chair's Briefing



Khaled thanked Manoj and Matthew for attending the board meeting with the Mississauga Chapter.

Khaled noted that Brett Chmiel was now a P. Eng., and congratulated him.

OSPE invited the PEO Chapter Chairs to a meeting to discuss OSPE programs and asked if the chapters could assist in sponsoring the programs. Khaled was going to send Matthew the presentation.

The GLP report listed the town hall meeting held in Mississauga in the last report. A report for all Mississauga GLP events should be in the GLP report.

There was a town hall meeting held in Brampton for the provincial election. One candidate from each of the Green and Liberal parties was in attendance.

On September 12<sup>th</sup>, there was a GLP Conference. Amr, Khaled and Pappur attended.

There is a PMI symposium on November 5<sup>th</sup>. We can determine a cost for the advertisement in the chapter newsletter for PMI but we are not allowed to advertise for them for free.

There was a National Engineering Month Steering Committee meeting with OACETT, CEO, PEO. OSPE will not be the lead on this for this year. There will be no adds in the Globe and Mail this year.

There was a request from Great West Life to hold a potential event.

There will be 6 \$500 scholarships for high school graduates this year (\$1000 from PEO, \$2000 from Mississauga Chapter). They will be presented at the high school graduations. We would like to have a large cheque made for photographs at the event.

Member privacy was discussed for chapter events. We can collect only what is necessary to hold the event but the information should not be passed on after the event for any reason.

Mentoring was discussed with Manoj. The Chapter wanted some clarity on funding that would be received from head office and what would be covered by the Chapter.

Manoj said that a work plan would be needed. The funding would be different for special events and the actual mentoring program. Funding is limited. Manoj said that we should have a chair and a back up person, and 2 chapter members should be trained. Expenditures need to be approved by Manoj. It was also requested that the Mississauga be available to help the new chapters with the program. Brett volunteered to be the backup.



For the September mentoring event, Rishi asked how much PEO would be contributing to the event.

Motion: To ask the Chapter to provide for a maximum of \$1500 to support the September 24<sup>th</sup> mentoring event at the Coptic Center for approximately 125 attendees based on the condition that all receipts are provided.

Moved by: Rishi Kumar

Seconded by: Galal Abdelmessih

Abstained: Lisa MacCumber

Motion passed.

Motion: Any events should have a plan and budget and be approved by the board before any commitments are made for that event on behalf of the chapter.

Moved by: Galal Abdelmessih

Seconded by: Rishi Kumar

Motion passed.

## 5. Guests

Matthew stated that he would be willing to give a tour of the renovations at the PEO head office.

Manoj would like to do something with the EITS in the chapter.

## 6. Education Committee

Amr discussed the Mathletics competition being held on November 12, and the bridge building competition is being held on March 3, 2012. The software for mathletics and clickers are ok, the questions will be provided to Peel Region.

## 7. Environmental Committee

A speaker has been arranged for September 26, 2011. The event will be on Environmental Assessments. The speaker is Stephen Lindley from SNC Lavalin.

Lisa and Pappur would like to hold a ½ day seminar in the winter and mentioned they are looking for speakers and topics. A speaker from Golder has offered to speak on stormwater.

## 8. EIT Committee

The EIT committee is slow this year. Manoj offered his assistance from head office. They would like to expand knowledge of the licensing process.

## 9. GLP Committee

The September 8<sup>th</sup> town hall “Meet Your Candidate” meeting went well.

## 10. Treasurers Report

Jana presented the report. The total in the chequing account was \$42223.38 as of September 14, 2011. There was a total of \$45421.15 in all of the accounts.

Motion: To approve the treasurer’s report as presented.

Motioned by: Wafik El Sunbaty

Seconded: Galal Abdelmessih



Motion passed.

### **11. Communication Committee**

The website is still crashing for registrations. Art found a new hosting company. Art is also looking for volunteers for pictures, social media and media. It was suggested that we look in to using Event Brite for events if the website keeps crashing.

The newsletter was sent out in August. Articles for the next newsletter are needed by November 15. We should look at Ottawa's rates for ads.

### **12. Certificate Ceremony**

Brett is looking at costs to have a formal dinner. It was suggested that we charge \$20 to \$30 per person for guests.

### **13. WIE Committee**

Lisa stated that Allison Corabatur from Magna would speak on September 13. The committee is also looking to host a tour at a microbrewery in the fall.

Lisa mentioned that Michelle Lue Reid would be willing to chair the committee. It was to be confirmed who would be the Vice Chair.

It was suggested that the Committee start a WIE group. Comments need to be moderated before posting.

### **14. Assets**

It was requested that Khaled be provided with all of the assets in everybody's possession to update the list. The manuals and receipts need to be kept with the treasurer.

### **15. Other business**

Katherine asked if we needed to have a volunteer night this year.

Motion: To adjourn the meeting.

Moved by: Galal Abdelmessih

Seconded by: Wafik El Sunbaty

Motion passed.