



Minutes

Mississauga Chapter Board Meeting

September 10, 2012
Coptic Center, Mississauga, ON

Board Members Present

Khaled El-Rahi, P. Eng.
Art Kirnichansky, P. Eng.
Mirko Manojlovic, P. Eng.
Jana Havard, P. Eng.
Colin Moore, P. Eng.
Danny Ciasullo, EIT
Pappur Shankar, P. Eng.
Katherine Diep, EIT
Phil Maka, P. Eng.
Rishi Kumar, P. Eng.
Wafik El Sunbaty, P. Eng.
Amr Kaoud, EIT

Regrets:

Lisa MacCumber, P.Eng.
Brett Chmiel, P. Eng.
Galal Abdelmessih, P. Eng.
Mark Zimny, P. Eng.
Fawad Mehmud, EIT

1. Call to Order

Chair Khaled El-Rahi called the meeting to order at 7:30pm.
As per Chair's request, Art Kirnichansky volunteered to take meeting minutes due to the absence of the secretary.

2. Agenda

The agenda was reviewed.
Motion: To approve the agenda for the meeting as presented.
Moved by: Rishi Kumar
Seconded by: Colin Moore
Motion passed.

3. Approval of Meeting Minutes

Motion: To approve the May meeting minutes as presented.
Moved by: Phil Maka
Seconded by: Colin Moore
Motion passed.

4. Chair's Briefing

Insurance Presentation

Khaled informed the board regarding upcoming "Insurance and Health coverage" event that him and PEO Chapters Manager Matthew Ng are working on. This is expected to be one hour long presentation with a QnA session at the end. Three companies are participating: TD



Meloche Monnex, Great-West Life, and Thompson Insurance. This event is a joint effort between West Central Chapter, in which Mississauga chapter takes a lead. Event will take place at the Canadian Coptic Center. Topic and date/time to be determined. Khaled asked board to vote to approve this event by the show of hands. All present board members voted in favor.

Bridge Buster

PEO head office is to build five bridge busters that are used in annual Bridge building Challenge. PEO Chapters manager Matthew Ng is looking for specs of the machine. Those who has them needs to contact Matthew directly. New machine is expected to be lighter to allow transportation in a sedan type of the car.

Danny Ciasullo

Chair Khaled informed the board that Danny Ciasullo is leaving Mississauga Chapter due to his new job that is out of the province. On behalf of the board, Khaled extended the gratitude to Danny for his hard work and dedication. Amr Kaoud will take on the duties of the Education Committee chair.

Hindi News follow-up

Khaled enquired Pappur Shankar in regards to the progress with Hindi News opportunity. Colin Moore will provide Pappur with Hindi News contact person name to explore this opportunity.

5. Education Committee

Danny Ciasullo reported that no activities happened due to the fact that students were on summer holidays. Bridge Building Challenge date is set in March, 2013. Preparation for Mathletics competition is in progress. As returning Education Committee chair, Amr Kaoud will follow-up and report more on the progress at the next board meeting. Amr stated that, based on the past experience, It is desired to obtain chapter's own clickers. He will communicate with Matthew Ng in this regards.

Colin Moore enquired about the status of the scholarships. Khaled reported that total of four scholarships were approved, of which two are covered by PEO, and two will be covered from the chapter's budget. There will be a ceremony at which these scholarships will be given out.

6. Environment Committee

Katherine Diep reported that the committee is working on new events including Wastewater treatment plant tour that is scheduled for September 19th. Art Kirnichansky suggested that event flyer needs to be provided ASAP, as we are on a very tight deadline. Katherine reported that committee has more events in preparation, which she (or committee chair Lisa MacCumber) will report on the next board meeting.

7. Communication Committee

Art Kirnichansky reported about the progress made on new chapter's website. In-line with PEO ITSC recommendations, Art and a volunteer (Matthew Wong) spent this summer on developing existing website on new Wordpress platform, that is expected to simplify and streamline up-keeping of the website. In order to speed up the development process, It was decided to keep existing website design with little to no changes. Team is expecting to complete new website development and data migration by the next board meeting. Khaled asked present board members to vote to show appreciation of the effort by the show of hands. Board supported the initiative unanimously. As requested by Art, and approved by Khaled, Matthew Wong will present new website to the board at its October meeting.

Art concluded his report by extending his gratitude to Phil Maka and Colin Moore for their efforts in getting Summer-2012 newsletter out.

NOTE: From this point forward (starting from 8:10pm), Rishi Kumar took over duties of taking meeting minutes.



8. EIT Committee

In the absence of Galal, Khaled discussed the EIT program in general and provided a brief on the EIT event took place on Sept. 05th, 2012 at Canadian Coptic Centre. Here is the summary:

- 65 chapter members registered but approximately 30 members showed up for the event;
- List of challenges faced by EITs was prepared including variety of subjects and issues for future discussions;
- A committee was formed to address issues and plan for future events;

Khaled suggested that, a nominal fee of \$10.00 should be charged for these type of events and \$5.00 out of this fee should be refunded to the members, those who attend the event to make these events effective; a brief discussion took place, but no decision was made on this suggestion;

9. GLP Committee

Phil Maka discussed the event, which took place during summer (June 2012) with PC Leader Tom Hudak. From our chapter 2 executive members attended this political event. The brief provided by Phil Maka generated a fair amount of discussion among executive members and few suggestions were brought for further exploration to make GLP related activities effective in the future. Khaled advised that our chapter paid \$500.00 under GLP budget towards this event to the organizers. Some members questioned about the amount of money spent in these type of activities and raised their concerns.

10. Mentoring Committee

Rishi discussed the on-going activities related to our Chapter's Mentoring program. Rishi advised that few non EIT's were referred via e-mails by our Chapter executives to Rishi recently to provide mentoring support. Rishi has started helping these engineers but advised the executives that our mentoring program is only for EITs as mandated by PEO and advised the chapter several times in the past. Rishi said he has no objection to help these or any engineer, who needs help to get settled in Ontario and gainfully employed in the field of their expertise. Rishi advised that for these types of non EITs, he tries to influence them to join EIT program as soon as possible.

Rishi advised that depending on the budget, Mentoring Committee may hold a gathering with mentors and mentees during Dec. 2012. Jana was requested to check about the mentoring budget.

Khaled talked about the liability issue related to these non EITs. At present any EIT, who requests mentoring has to go through PEOs self-help type of portal from the web site under MENTORING and complete a series of forms including liability form to become part of the program.

As Brett was absent, so the June 9th mentoring event training event update could not be presented during this meeting.

11. Treasurer's Report

Jana distributed the updated report to executive members and briefly reviewed. Some discussion on few items took place. The total in account was \$32,705.42.

A MOTION was put forward by Rishi Kumar to approve the treasurer's report and seconded by Phil Maka. The MOTION was unanimously passed.

12. Newsletter

Phil gave a summary on the status of the newsletter and stated that it went to the members as scheduled before summer. It was also posted on the chapter's web site on time. Plans



are underway for the next newsletter edition, expected to be in November 2012. Colin suggested that the details of AGM should be included in the next newsletter.

13. Certificate Ceremony

Brett was not present in the meeting. No update was available. Khaled advised that next certificate ceremony is scheduled for November 2012.

14. WIE Report

In the absence of Lisa, Katherine discussed the WIE event, which took place in summer of 2012. Katherine advised approximately 30 persons (chapter members and their family members) attended and enjoyed the day at Botanical Gardens visit. WIE committee is working to hold a NETWORKING EVENT in Nov. 2012. It is in the planning stage.

15. Other Business

Pappur Shankar confirmed that a symposium will take place on Oct. 27, 2012 at The Canadian Coptic Centre. He is working on the program details and proposed budget (\$5,000.00). He also advised the executive members, that he will try to forward some details soon. The cost for members is set \$35.00 to attend the event and all executives are invited to promote and attend the event. There will not be any cost for executive members to attend the symposium.

Phil requested about the budget, so it can be reviewed and approved by the executives of the chapter. Khaled mentioned that once the proposed budget is submitted, chapter will try to review and approve through e-mail.

16. Adjournment of Meeting

A MOTION was tabled by Rishi Kumar to adjourn the meeting and seconded by Pappur Shankar. Motion was passed unanimously. The meeting was adjourned at 9:15 p.m. Khaled advised Oct. 15th is the date for our next meeting.