



Minutes

Mississauga Chapter Board Meeting

Wednesday, April 17, 2013
6:30pm to 10:30pm

Dinner at 6:30pm
Montana Cookhouse
3065 Argentia Rd., Mississauga

Meeting at 7:30pm
Matcor-Matsu Group
7297 East Danbro Cres., Mississauga

Board Members Present

Khaled El-Rahi, P. Eng.
Art Kirnichansky, P. Eng.
Jana Havard, P. Eng.
Lisa MacCumber, P.Eng.
Amr Kaoud, P. Eng.
Colin Moore, P. Eng.
Brett Chmiel, P. Eng. (Phone-in)
Galal Abdelmessih, P. Eng.
Matthew Wong, P. Eng.
Katherine Diep, EIT
Jeff Hujan, EIT
Fawad Mehmud, EIT
Rishi Kumar, P. Eng.
Pappur Shankar, P. Eng. (Phone-in)

Guests:

NA

Regrets:

Mirko Manojlovic, P. Eng.
Phil Maka, P. Eng.

1. Call to Order

Art called the meeting to order.

2. Approval of the Agenda

The agenda was reviewed and amended.
Motion: To approve the agenda for the meeting as amended.
Moved by: Rishi Kumar
Seconded by: Amr Kaoud
Motion passed.

3. Approval of Minutes of the previous meeting

Motion: To approve the March meeting minutes as amended.
Moved by: Colin Moore



Seconded by: Amr Kaoud
Motion passed.

4. Business arising from the previous meeting

- Georgian Bay Bridge Building Challenge cancelled due to the lacking of a school sponsor.
- Amr to follow up on T-Shirt for events such as BBC, Mathletics and the upcoming annual picnic in July. This will be further discussed in the next meeting.
- Matthew to gather more information on chapter's laptop and projector replacement.

5. Chair's Report

- Art congratulated the Education Committee for the successful events, such as the Bridge Building Challenge and Mathletics (OGS), during the National Engineering Month.
- Art suggested the Mississauga Library Auditorium for the upcoming Mathletics, which can accommodate more students (i.e. 200 students per level.)
- Art mentioned that name tag/badge will be ready for next board meeting.
- Activity report required for the second half of the funding from PEO is behind schedule. Art, Khaled and Jana to finalize the report.
- Art asked each committee to submit 2014 operation budget before the end of April 2013.
- Art asked each committee to submit plans for upcoming events for the spring/summer. Committee chair to provide date for the planned upcoming events.
- Treasurer Training will take place on May 4th, 2013. Jana will attend.
- PEO AGM will take place on April 26th and 27th, 2013. Every chapter is invited to a bridge building challenge hosted by PEO. Khaled will lead the Mississauga Chapter team with Art and Jeff. Art to check with PEO for additional member for the chapter to attend the Penta forum bridge breaking competition .

Motion: To accept the Chair's Report as presented.

Moved by: Fawad

Seconded by: Colin

Motion passed.

6. Treasurer's Report

- Un-cashed cheques shown in the report for Amr and Radwa
- Cheque #528 shown in the financial report is incorrect/duplicated and will be voided.
- Cheque #524 should be made under Lisa as the organizer, not Amr.
- Jana still waiting for response from Jeannette Chau regarding the GLP receipts. Jana will follow up with Matthew Ng from PEO.
- Balance: \$18,139.65

Motion: To approve the treasurer's report as presented.

Moved by: Matthew

Seconded by: Fawad

Motion passed.

7. WIE Report

- Potential speaker from EWB turns out is not an engineer; currently looking for another speaker.
- Event is rescheduled for early May, depending on speaker's availability.
- Museum tour event is planned for a Saturday in June, date TBD.
- Katherine to submit a budget with itemized break down by the end of April.



8. Education Committee Report

- Education Committee conference will take place on May 24th 2013. Art requested Fawad to provide a brief summary report after the conference.
- Fawad is preparing an article about Mississauga Chapter's success regarding Education programs for the conference. Galal suggested the article should be focused on how we spread the BBC throughout the province (i.e. Georgian Bay) and provide technical expertise to other chapters (i.e. Brampton Chapter).
- The next Mathletics event will not be hosted by Tomken Road Middle School; Art suggested Mississauga Library Auditorium for the November Mathletics. Pappur emphasized that events should be open to everyone and not just students from Tomken, and Fawad intended to "target" each school in the Peel Region individually for upcoming event. Next Bridge Building Challenge (2014) will stay with Tomken Road Middle School and we should make the reservation now.
- Education Committee to look into events for high school students also, such as Science Fair or Lego competition. Amr mentioned new software for students to design cars. Fawad to get more information about this software from the conference. Galal mentioned that new programs/projects may qualify for special funding.
- An unused gift card from BBC (\$40) is submitted to Jana for upcoming events.
- Amr mentioned two reports from Juwairia about National Engineering Month events are now available and will be submitted for the newsletter.
- Art requested operation budget report from Education Committee by the end of April.

9. Environment Committee

- Water treatment plant (Oakville) tour planned for the second week of May. Current plan is \$5 charge per person.
- Infrastructure/Sustainability speaker planned for June.
- Steam Whistle brewery tour is planned for June, the weekend before the long weekend. Current plan is \$10 charge per person.
- Planning for a Town Hall meeting with the Minister. Potential topics are:
 - Green Energy
 - Great Lake Act
 - Waste Management
 - Waste Water
 - Light rail train / bigger transportation (suggested by Galal)
 - Mining (suggested by Pappur)
 - Trans-Canada (suggested by Rishi)
- Art requested the committee to submit 2014 operation budget by the end of April.

10. EIT Committee

- Planning for 5 events this year, starting in May.
- Planning for a workshop with Emily Szabo (PEO)
- Planning for 7 events next year (2014).
- The objectives of those events are to share experience and to create a community between EITs.
- Art requested the committee to submit 2014 operation budget by the end of April.

11. GLP Committee

- Regional GLP academy will take place in June 8th, 2013. MPPs from different political parties will be invited.
- GLP committee is requesting volunteers. Interested volunteers should contact Khaled directly. Amr volunteered.



- A half day event “Engineers as Politician” is planned for September.
- “Take your MPP to work” event is postponed/cancelled.
- Ontario Election is coming soon, an open-mic type events will be planned accordingly. The budget will be from PEO and potential sponsors.

12. Mentoring Report

- 70 mentees and 10 mentors expressed interested via email.
- 20 mentees and 5 mentors registered via PEO web page.
- First mentoring event is planned on June 6th, 2013 at the Coptic centre.
- 2 training sessions are planned per year, every 6 months.
- Art/Khaled to prepare a new email blast for “Call for Mentors.” The email blast should be sent before the end of April.
- Galal suggested the private mentor/mentee meet up should take place in a more formal setting (i.e. a class room) instead of taking place in a coffee shop. Art indicated that funding for the formal mentor/mentee meeting place should come from PEO. Galal to write up a correspondence for Rishi to send to PEO for comment.

13. Newsletter

- The end of June newsletter is change to the beginning of June.
- Information from the past events, as well as the upcoming planned events, for the newsletter is required by the end of May.
- Art to verify one more time with PEO (Matthew Ng) about not sending newsletter by mail as the default option and paper copy will only be send to people who “opt-in.”

14. Communication Committee

- Art requested the committee to submit 2014 operation budget by the end of April.
- Preparing information for chapter’s laptop/project replacement.

15. Licence Ceremony

- Next license presentation ceremony will take place on June 3rd, 2013 at the Credit Valley Golf and Country Club.
- Matthew to prepare a Media Advisory for RogersTV.
- Still searching for a guest speaker / local politician.

16. Other Business

- Mirko Manojlovic is leaving the Mississauga chapter due to relocation. Privacy Officer position is now vacant.
- Colin suggested the chapter should look for ways to improve communication between local chapters, members and PEO councillors.
- Jeff Hujan has proposed a new speaker event. Details to be submitted to the board before next board meeting. Art said to go ahead and plan the event at the Mississauga library.
- Annual Picnic is scheduled on July 6th, 2013 at Huron Park (Area B & C).
 - The grill budgeted for annual picnic (\$1,000) is no longer available.
 - The board to re-evaluate the \$5 per person charge to determine if it sufficient to cover the event cost.
 - Khaled submitted/motioned the 2013 budget for the annual picnic via email on April 19th, 2013. The motion is seconded by Brett Chmiel via email on April 19th, 2013.
 - The budget and the receipt from Mississauga Recreation and Parks will be filed in SharePoint.
- Khaled motioned for two additional scholarships, \$500 each, from the Mississauga Chapter. In total the Mississauga will give out four scholarships this year, 2 funded by



PEO (\$1000 total) and 2 from the chapter (\$1000 in total). This motion is seconded by Amr and the motion is passed by the board.

- Jeff requested board members to provide information to the Asset Tracking List. Amr and Khaled (via email) provided information to Jeff. The list will be filled in SharePoint when is completed.
- Pappur proposed two events: (a) Engineers as Managers—Part 2 (b) Breakfast Event.
 - Engineers as Managers—Part 2
 - Need volunteers
 - Intended to have a team meeting in May
 - Breakfast Event
 - Need volunteers
 - Expected to be a 20 to 30 people event
 - Need speakers
 - Need topics/theme

17. Adjournment

Motion to adjourn the meeting.

Moved by: Colin

Seconded by: Lisa