



Minutes

Mississauga Chapter Board Meeting

Wednesday, May 15, 2013
8:00pm to 10:30pm

Dinner at 6:30pm
Montana Cookhouse
3065 Argentia Rd., Mississauga

Meeting at 8:00pm
Matcor-Matsu Group
7297 East Danbro Cres., Mississauga

Board Members Present

Khaled El-Rahi, P. Eng.
Art Kirnichansky, P. Eng.
Jana Havard, P. Eng.
Lisa MacCumber, P.Eng.
Amr Kaoud, P. Eng.
Colin Moore, P. Eng.
Brett Chmiel, P. Eng. (Phone-in)
Galal Abdelmessih, P. Eng.
Matthew Wong, P. Eng.
Katherine Diep, EIT
Jeff Hujan, EIT (Phone-in)
Fawad Mehmud, EIT
Rishi Kumar, P. Eng.
Pappur Shankar, P. Eng. (Phone-in)
Phil Maka, P. Eng. (Phone-in)

Guests:

N/A

Regrets:

N/A

1. Call to Order

Art called the meeting to order.

2. Approval of the Agenda

The agenda was reviewed and amended.

Motion: To approve the agenda for the meeting as amended and items added to other business

(OCEPP Conference, Privacy Officer, Eng. as Politician, T-Shirts)

Moved by: Rishi Kumar

Seconded by: Jana Havard

Motion passed.

3. Approval of Minutes of the previous meeting

Motion: To approve the March meeting minutes as amended.

Moved by: Rishi Kumar

Seconded by: Colin Moore



Motion passed.

4. Chair's Report

- PEO AGM and Penta Forum were held on April 26 & 27. Penta Forum on April 26 was mainly about Licence presentation, GLP and Mentoring programs. It was well organized and intended to share information among all chapters.
- On April 27, PEO AGM was webcasted over the internet. Raised the issue of money allotted to chapters is reduced from 2011 vs. 2012 while number of members are increased.
- Order of Honour Awards Gala: Phil Maka was awarded as Companion of the of the Order and Pappur Shankar was awarded as Member of the Order. Congratulations to both members of Mississauga Chapter
- PEO Mississauga Chapter should apply every year or every couple of years for the awards for the executives and PEO Mississauga Chapter's members
- Allotment to PEO chapters was reduced to 36 chapters in Ontario by %25. However, this should not reduce the chapter activities or events as if chapter needs funds, councilors and the chapter manager will provide their support to finance any event that benefits our members. Also, we should be more conservative when spending and we should look for sponsors. The main reason of %25 reduction of budget that two other chapters did not submit their business plan.
- Chapter's meeting in June will be focusing on discussing and finalizing the budget.
- Marisa Sterling will arrange for information session for our chapter on removal of Industrial Exception. Phil to coordinate.
- Name tags for executives are ready and will be distributed after the meeting.
- Business plan will be discussed in details on June 19. All committees to submit their budget.
- Laptop / Projector purchasing will be reviewed in Dec 2013.
- Ron Starr was invited to Licence Presentation and tried to invite the Mayor but it was short notice. Proposed to organize Town hall meeting about the transportation in the City.

Motion: To accept the Chair's Report as presented.

Moved by: Fawad Mehmud

Seconded by: Rishi Kumar

Motion passed.

5. Treasurer's Report

- The balance is \$ 19,237 and discussed the comparison of 2012 vs 2013
- Discussed the last page of the report which is the calendar of the events in 2013.
- Volunteers should submit their expense report to the organizer instead of submitting to the treasurer to have better control and records
- GLP expenses in 2012 was reimbursed to the chapter with total of \$1500

Motion: To approve the treasurer's report as presented.

Moved by: Matthew Wong

Seconded by: Fawad Mehmud

Motion passed.

6. Award & Nomination Report

- Volunteers' appreciation night will be conducted on Jun 17th - Monday
- It is planned to have a speaker about volunteering in the community or each committee chair to present short speech about the committee's activities



- Few committees did not submit the names of volunteers.
- Budget of the volunteer night event is \$ 700.

7. WIE Report

- On May 7th, a speaking event about the Canadian Space Station at Tomken Arena was held. Thanks to board members that attended the event.
- Tour of Benares Historic House is planned on June and date to be confirmed.

8. Education Committee Report

- Education Committee conference will take place on May 24th & 25th 2013. Only a representative of each chapter can attend. Fawad to attend on May 24 and Jeff on May 25.
- Science Fair was conducted in OGS School on May 2nd and Mississauga chapter provided 7 Engineers as Judges for the event. Radwa Rawoof managed the volunteers during the event.
- The GYM at Tomken School was booked on March 1st, 2014 for the BBC.
- Still looking for a suitable location for the Mathletics Challenge

9. Environment Committee

- Water treatment plant tour planned in June. Current plan is \$5 to be charged per person.
- Infrastructure/Sustainability conference planned for June. Speaker is not yet confirmed
- BFI waste sorting facility at Jane/Keel street area to be held in Sept/Oct 2013
- Proposed a special event about transportation and infrastructure or wait to find if there is election will be in fall of 2013

10. EIT Committee

- EIT first event will be on May 28 and there was a discussion of providing \$3 to each EIT that will be attending. It is within PEO policy? It is recommended not provide coupons or money to attendees.

11. GLP Committee

- Regional GLP academy will take place on June 8th, 2013. MPPs from different political parties will be invited.
- A half day event "Engineers as Politician" is planned for September.
- May 3rd there was a breakfast hosted by Liberal party to discuss the budget. Rishi attended and raised issues for Internationally Trained Engineers. Same day afternoon there was a discussion after the budget and was attended by Khaled El-Rahi

12. Mentoring Report

- Training and workshop for mentors and mentees are planned to be on June 6 at Coptic Centre. Emily Sabo will provide the training and facilitate the workshop along with coordination with Rishi Kumar
- Three volunteers in the mentoring committee is organizing and supporting the mentoring program.
- The registration for the mentoring program has to be through the website. The matching will be done by the chair (Rishi). Invitation to the training for mentors/mentees will be sent and to start meetings after the training session for 6 months which is the period of the program.
- 2 training sessions are planned per year, every 6 months.



- A mentor from Oakville chapter was registered in Mississauga mentoring program. Rishi to contact Emily and clarify.

13. Newsletter

- Information from the past events, as well as the upcoming planned events, for the newsletter is required by the end of May. All committees' chairs to send the reports for the newsletter.

14. Communication Committee

- Flyer of the Picnic event will be posted on the website
- Roger TV and Mississauga News will be invited to the certification ceremony

15. Certificate Ceremony

- Next license presentation ceremony will take place on June 3rd, 2013 at the Credit Valley Golf and Country Club. About 70 % of the new engineers had responded to attend the ceremony.
- Both councilors and Ron Starr - City Councilor are coming
- A key note speaker is interested to attend and is in consideration

16. Other Business

- Privacy Officer Position currently is vacant. Rishi Kumar put his name to take the role of Privacy Officer. Other members were not interested. The position is acclaimed by Rishi Kumar.
- Annual Picnic is scheduled on July 6th, 2013 at Huron Park (Area B & C).
 - Flyer is finalized and will be posted on the chapter website. \$5 will be charged for members and under 12 years are free
 - \$ 100 for 4 gifts cards will not be given during the picnic but gifts for the kids will be arranged as we had every year
- T-Shirt to be budgeted for 2014.
- OCEPP Conference is organized by OSPE on May 31st, 2013 and it is about how the government makes policy. Lisa suggested it is good for GLP members and the ticket to attend costs \$250 per person.
- Planning to organize half day event "Engineers as Politician" by GLP committee as suggested by Pappur Shankar

17. Adjournment

Motion to adjourn the meeting

Moved by: Rishi Kumar